

St. Mary's School Extended Day Program 2023-2024

Registration Form

Please complete the following form and enclose the nonrefundable \$10.00 registration fee. These should be turned into the main office in order to have your child participate in the Extended Day Program for the 2023-2024 school year.

A Few Reminders:

- ❖ The program hours are as follows:
(Please note that these times may change depending on events at school etc.)
 - 7:00 am - 9:00 am and 3:00 pm - 6:00 pm (on regular school days)
 - 11:30 am - 6:00 pm (on half days)
 - 7:00 am - 6:00 pm (on certain days off and on selected vacation days)
- ❖ The cost of our program is **\$6.50 per hour**. You will be billed monthly for the time used in the program.
- ❖ When dropping off or picking up your child, please use the cafeteria door.
- ❖ Due to the increasing number of food allergies, **snacks will not be provided**. Please be sure to pack a snack for afterschool.
- ❖ **WE ARE A PEANUT SAFE PROGRAM!**
- ❖ Homework time will be available to students.
- ❖ Please make sure to sign your child in and out daily.
- ❖ The registration form should include the adults authorized to pick up your child and emergency contacts need to be listed.
- ❖ Identification may need to be shown if the person picking up your child is unknown to the staff.
- ❖ Children may bring electronic device to be used during specific times. It is the responsibility of your child to take care of these devices, and any other personal items.
- ❖ If you have an outstanding bill from the 2022 -2023 school year, the balance must be paid in full before your child can be registered or participate in this program.

St. Mary's School Extended Day Program 2023-2024

Office Use Only: Date Received _____
Check# /Cash _____

There is a registration fee of \$10.00

This program will be held on all full days of school, as well as half days for a charge of \$6.50 per hour. The program may be open during vacation weeks only if there is enough interest.

Program hours: Mornings: 7:00 am – 9:00 am Afternoons: 3:00 pm – 6:00 pm

Family Name: _____ Child 1: _____ Grade: _____

Address: _____ Child 2: _____ Grade: _____

_____ Child 3: _____ Grade: _____

_____ Child 4: _____ Grade: _____

Mother - Phone (H) _____ Work _____ Cell _____

Father - Phone (H) _____ Work _____ Cell _____

I hereby request permission for my child/ren to participate in the Extended Day Program at St. Mary's School and will compensate St. Mary's for service provided according to the billing regulations of this program. I will ensure that my child will not be dropped off earlier than 7:00 a.m. and picked up no later than 6:00 p.m. If I am unable to arrive by this time I will make sure that one of the people listed below will come to get him/her. (This person must show identification before the child is released to them.)

Prior to taking my child/ren home, I shall notify one of the adults responsible for the program and sign my child/ren out for the day.

Parent Signature Print name Date

The following adults (over age 21) have my permission to pick up my child/ren from St. Mary's School. Please include yourself. Changes must be made in writing and given to the school office.

Name:	Relationship	Phone
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

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Please send this form with your registration fee to the school office

If you have an outstanding bill from the 2022-2023 school year that bill must be paid prior to registering for the 2023-2024 School Year.